PRESERVATION alamance

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Historic Property Grant Application Information Sheet

Applications must be emailed in Word or PDF with all required documents and photos attached to **grants@presalamance.org**

APPLICATION DEADLINE: MARCH 1

Required Submissions (must be included or application will not be considered):

- Completed and signed Historic Property Matching Grant Application & Applicant Acknowledgement
- Current property photos showing property overviews and close ups of specific areas of work for which funding is requested. **Photos must be in jpg format, minimum 600KB each, and clearly labeled.**
- Any older and historical photos available for the property. **Photos must be scanned in jpg format, minimum 600 KB each.**
- Written history of property to the extent known, including prior exterior modifications
- Site plan, survey, or sketch showing the location of currently proposed work
- Contractor Form
- Detailed Contractor Proposal that includes:
    - Contractor credentials,
    - Materials list, and
    - Itemized cost

NOTE: The Contractor Proposal should reflect the grant applicant's stated scope of work and include project timing consistent with the grant program requirements.

Optional Submission:

- Statement of financial need. Submit confidential information regarding financial need if desired to underscore need for grant.

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Historic Property Grant Application

Property Owner/Applicant: _____

Phone: _____Email: _____

Property Address: _____

Property Type (check one): __ Building __ Structure __ Landscape __ Other _____

Property Use (check one): __ Residential/Owner Occupied __ Income Producing/Business

For Income Producing/Business (check one): ___ Owner-Occupied ___ Tenant Occupied ___ Vacant

Current Property Use: _____Historic Property Use: _____

Overall Project Description / Scope of Proposed Work: (describe all work that is part of the current project for which you seek grant funding; attach additional pages) _____

_____

_____

Is Proposed Work part of a larger/ongoing renovation, rehabilitation or archeological plan?___YES ___NO
If yes, describe (attach additional pages): _____

_____

Age (if known) and Brief History of the Property (attach additional pages): _____

_____

Designation(s): ___Local ___State ___National Register ___National Register District ___ None*

(NOTE: complete this section only if None is checked)

*Historical Significance: __A (Event/Trend) __B (Person) __C (Architecture) __D (Info Potential)

*Explain historical significance and list information sources (attach additional pages):_____

Grant Amount Requested: $ _____ (up to 50% of Total Project Cost, maximum $5,000)

Total Estimated Project Cost: $ _____ Estimated Time to Complete Project: _____weeks

How did you hear about the Grant Program: _____

Contractor Form

Must be completed and signed by contractor

Contractor Name: _____

Company Name: _____

Website: _____

Phone: _____Email: _____

Contractor is able to perform all work by October 15th of the grant year: ____YES ____NO

Please describe your experience working with historic properties specifically, including the number of projects you have completed, the types of projects, etc: _____

_____

_____

_____

_____

_____

_____

Do you have additional training or experience specific to historic preservation? (i.e. certifications, coursework, apprenticeship):

_____

_____

_____

_____

_____

_____

Contractor Signature(s): _____ Date: _____

_____ Date: _____

APPLICANT ACKNOWLEDGEMENTS

By submitting this application, applicant(s) acknowledges and agrees as follows (initial next to each line):

____ I have read the Secretary of the Interior's Standards for Rehabilitation attached below.

____ Work on a grant-funded (portion of a) project cannot begin until the grant is awarded and a grant agreement is signed. If work is started on a grant-funded (portion of a) project prior to signing a grant agreement, the project will be ineligible to receive grant funding.

____ If awarded a grant, applicant must have sufficient funds to be able to pay for all work associated with the grant-related project. Grant funds will be paid as reimbursement *after* timely completion of the approved work.

____ Grant-funded work must be completed no later than October 15th of the grant year.

____ Applicants are not guaranteed to receive the full 50% or $5,000, even if a project qualifies for such amount. Applicants may receive a grant for less than the amount requested. If you do not receive the full 50% award, you may elect to not accept the grant funds.

____ The grant may be taxable. Preservation Alamance will issue a 1099-MISC. Applicants should consult with their tax adviser regarding the impact of receiving a grant.

____ During the grant program year, grantees agree to display a Preservation Alamance Grant sign at the front of the property.

____ Applications and photos received become the property of Preservation Alamance, which will maintain the files for future use, including training. Selected text or photos from successful proposals may be posted on the Preservation Alamance website, used in press releases, and/or used in other social media.

____ This application and all materials submitted are true and accurate to the best of my knowledge.

There is no application fee for this Grant Program.

Applicant(s) signature(s): _____ Date: _____

_____ Date: _____

Print applicant(s) name(s): _____

_____

APPLICATION DEADLINE: MARCH 1

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Preservation Alamance
336-539-1909; P.O. Box 171, Burlington, NC 27216
grants@presalamance.org
www.presalamance.org

SECRETARY OF THE INTERIOR'S STANDARDS FOR REHABILITATION

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.

2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.

3. Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.

4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.

5. Distinctive features, finishes, and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture, and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical, or pictorial evidence.

7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.

8. Significant archeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.

9. New additions, exterior alterations, or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale, and architectural features to protect the historic integrity of the property and its environment.

10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.